

## **CENTRAL SCHOLARSHIP AND LOAN REFERRAL SERVICE**

of the United Jewish Federation of Greater Pittsburgh

### **Administered by:**

Career Development Center of Jewish Family and Children's Service

5743 Bartlett Street, Pittsburgh, PA 15217

(412) 422-5627

READ THESE INSTRUCTIONS COMPLETELY BEFORE YOU FILL OUT YOUR APPLICATION.  
REFER BACK TO THEM WHILE YOU FILL OUT THE FORM.

1. Answer every question completely. If an item is not applicable, please enter N/A for a text field or 0 for a numeric field.
  2. Promptness is vital. IF YOU MISS A DEADLINE, YOU WILL NOT BE CONSIDERED FOR SCHOLARSHIP ASSISTANCE. THIS WILL BE STRICTLY ENFORCED. A checklist is provided with important dates.
  3. Copies: Keep copies of your application and any documents, especially tax forms that you send.
  4. Most applicants will be notified of whether they received a CSLRS award the 2nd or 3rd week of July. Some CSLRS funds do not make their decisions until the middle of August.
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### **GENERAL INFORMATION**

1. "School/institution currently attending" refers to the school you are attending in the current school year (not the year for which you are applying).
2. If you are only attending school for one semester, please write in the school name, and the start date.
3. If you are a high school senior, write the name of your high school. If you are not currently attending school, write N/A.
4. If you are a high school senior, or applying to graduate school, for the "school you will be attending" write in your FIRST CHOICE school. Indicate your second choice school in the space provided.

### **FINANCIAL INFORMATION**

1. "Untaxed income" refers to income from Social Security, Disability, Welfare, etc.
2. "Other income" refers to income from business, rental or partnership income, etc, other than salary, or untaxed income.
3. You must submit copies of the 2009 Federal and PA tax forms for you and your parents. See Tax Forms, on "Supporting Documents" for details.

### **SIBLING/CHILD INFORMATION**

1. Please provide information on ALL of your siblings and/or children, even if they are independent and no longer living with you or your parents.
2. If your sibling or child is in college please indicate the institution they are attending and their class year in the upcoming school year.

### **EDUCATIONAL RESOURCES**

1. If you are a High School Senior, or if you are not currently in school, enter zeros in the table.
2. Scholarships & Grants: Enter the total amount of scholarships and grants you received for the current school year excluding CSLRS.
3. Student Loans: Only loans taken out solely in the applicant's name. Do not include loans taken jointly with or cosigned by parents or others.

4. Other Sources of Funds: Sources of funds that don't fit the other categories e.g. Parent PLUS Loans, 529 plans, OVR, TAP plans, trust funds, loans from grandparents and/or Resident Assistant (RA) financial credit, etc. Include loans taken jointly with or cosigned by parents or others.
5. Non-custodial parent - If your parents are separated or divorced, the amount your non-custodial parent contributed to your education.
6. Unpaid educational loans refers to school-related or sponsored loans ONLY (Stafford, Perkins, PHEAA, etc.) taken out solely in the applicant's name to finance the applicant's education. Do not include loans taken jointly with or cosigned by parents or others. Check the box and enter the total borrowed as of February 28, 2010.
7. If you, your parents or spouse have taken out other loans to finance your education, such as home equity loans or Parent PLUS loans, please list these under "Special Circumstances"

You are expected to apply for all available financial aid (government and school aid)

### **ACTIVITIES / FAMILY**

1. Spell out names of organizations; do not use acronyms or initials.
2. Be specific in explaining extenuating circumstances. Specify the amount and source of the debt, for example expenses incurred during a parent's period of unemployment and dates of unemployment.
3. Parents may submit the on-line application for dependent children.