

CENTRAL SCHOLARSHIP AND LOAN REFERRAL SERVICE

of the United Jewish Federation of Greater Pittsburgh

Administered by:

Career Development Center of Jewish Family and Children's Service

5743 Bartlett Street, Pittsburgh, PA 15217

(412) 422-5627

ON-LINE APPLICATION SUPPORTING DOCUMENTATION

**Supporting documentation may be uploaded to our website
www.centralscholarship.org or mailed to our office at the above address.**

DOCUMENTS FROM CURRENT OR MOST RECENT SCHOOL

1. **Transcript:** A copy is acceptable and must be sent by February 28, 2010. The copy must be legible and free from any signs of tampering. The copy **MUST** include your CUMULATIVE average, as well as your last semester grades and may be printed from the internet.
 - If you are a high school senior, make sure the transcript includes both your weighted and un-weighted QPA. If your school does not give weighted and un-weighted QPA, please indicate this in Special Circumstances.
 - If your school does not give grades, you must submit a transcript or letter indicating that you are in good standing and making satisfactory academic progress.

DOCUMENTS FROM THE SCHOOL YOU WILL BE ATTENDING

2. **Acceptance Letter:** ONLY for high school seniors, transfer students, and new graduate students. Submit the letter from the school indicating that you have been accepted for enrollment from your first choice school only; if you decide to go to a school other than your first choice, submit the acceptance letter from the school you decide to attend. Must be received by CSLRS by April 28, 2010.
3. **Financial Aid Award Letter:** (only for high school seniors, transfer students and new graduate students.) This is the letter from your school's financial aid office indicating your expected family contribution and the scholarships, loans, etc., you'll receive. Submit the financial aid award letter from your first choice school only; if you decide to go to a school other than your first choice, submit the financial aid award letter from the school you decide to attend. The financial aid award letter must be received by CSLRS by April 28, 2010.

PERSONAL FINANCIAL INFORMATION

SAR (Student Aid Report) The SAR is the document the federal government returns to you in response to your filing of the FAFSA (Free Application for Federal Student Aid) form. Do not send the FAFSA application or the confirmation pages to our office, only the SAR.

1. In order to meet our deadline and schools' deadlines, we highly recommend that you file the FAFSA form with the government by February 28. The website for filing the FAFSA is www.fafsa.ed.gov.
2. Submit a copy of **all pages** of the SAR by April 13. Print the SAR report, including the EFC, student and/or parent income/asset information, and loan history (returning students) portions. This will be 2-3 pages. If you file the FAFSA via paper, the SAR will be 7-8 pages including the EFC, student and/or parent income/asset information, and loan history (returning students) portions.

If you fail to submit a copy of all pages of the SAR, your application will not be considered.

TAX FORMS

Copies of the 2009 1040 Federal Income Tax Form and PA Tax Forms for you and your parents and ALL SCHEDULES you and they are required to complete including, if applicable:

1. Schedule A, Itemized Deductions;
2. Schedule B, Interest and Dividends;
3. Schedule C, Business Income;
4. Schedule D, Capital Gains;
5. Schedules E & K, and Forms 1120S & 1065, Rental, Partnerships, Corporations;
6. All corporate tax forms.

* If you fail to provide schedules, your application will not be processed.*

* All tax forms and schedules must be received by CSLRS by April 13. *

Non-custodial parent - If your parents are separated or divorced, you must also submit tax forms and schedules for the non-custodial parent if they are contributing to your education or if they are legally required to contribute to your education.

Independent Student - You do not have to list income information for your parents or send us your parents' tax forms, unless CSLRS staff specifically requests them. You must still send us your Federal 1040 and PA Income Tax Forms, including all schedules listed above